

RTCC Conference Call Notes

Date: Friday, October 3, 2008

Time: 7:00am

In Attendance:			
Connie Stalcup	Cathy Chidester	Jeffrey Upperman	Heidi Hotz
Jennifer Shay	Nancy Lapolla	Jonathan Jones	Gill Cryer
Reginald Vaughn	Sam Stratton		
Unable to Attend			
Barry Fisher	Tim Ernst		
David Hoyt	Ray Johnson		

Regional Trauma Summit

- ◆ Notes OK'd for Sept. 19th – update Dr. Tharratt name.
- ◆ Information on Trauma Summit – not on State web
 - ok to put on local website
- ◆ Should we meet every two weeks?
 - one or two more weeks then go to once a month
 - establish focus groups – tentative focus group next Friday

Models for RTCC

- ◆ Heidi – sent out request for model info- more to come.

Regional Trauma Summit Location-Los Robles

- ◆ Jonathan will find out max room capacity
- ◆ Contract almost complete-Jonathan
- ◆ Start time changed – **New time: 7:30am – 3:00pm**
- ◆ SLO will have the least # of Attendees-very vital for SLO to be in attendance

Regional Trauma Summit Agenda

- ◆ Outstanding issues
 - Logistics for luncheon
 - Maps and final Agenda
- ◆ Give overview of Metrolink crash summary—When should that be presented?
- ◆ Action items for summit –Disasters talking points for other regions

LEMSA Attendees List

- ◆ Cathy—Look at LEMSAs attendees
 - Should Cal Chief be someone who works in our region?
 - Cal Chief—Have a Northern and Southern representative
- ◆ Address on LEMSAs list- Reggie will send list
- ◆ State will mail out Invitee packet
- ◆ Develop ways to start communicating to LEMSAs attendees
- ◆ Invitee list at 130 people should more be invited?

Trauma system survey

- ◆ Can have hard copy of survey
- ◆ needed- comment section for trend issues
- ◆ Survey was written in terms of Hospitals – survey would be a larger survey if Pre-hospital was added.
- ◆ How important is Survey Monkey for non-trauma centers?
 - Survey will focus on Hospitals and focus on pre-hospitals at summit.
- ◆ How are we distributing Survey?
 - Reach out to HAS for email addresses – links survey will go to all Hospitals
 - Time frame – within next two weeks

Save the Date Card

- ◆ Save the Date card changed – Changed each county will be responsible for notification.
 - Draft languages for “Save the date card” take logo put on cover letter with agenda and send by email.
 - Hard copy by mail
 - Jennifer will update the “Save the date card letter”

Draft Invite letter Packet

- ◆ US mail for Invitees
- ◆ Special note in invitee packet to include verbiage about traffic patterns

Maps

- ◆ Changes added to maps from comments
- ◆ Should helipad location be on maps?

Action Items

- ◆ **Reggie** –will send out complete LEMSA list to group requesting address information.
- ◆ **NEW time** -Regional Trauma Summit – **7: 30am – 3:00pm**
- ◆ **Jennifer** – Save the date letter
- ◆ **Dr. Upperman** - Survey update
- ◆ LEMSA Attendee List

Next Conference Call Meeting

- ◆ 0700, Friday, October 17th